

**AGENDA**

<b>Title of Meeting</b>	Primary Care Commissioning Committee Meeting
<b>Date</b>	7 December 2020
<b>Time</b>	12.00pm - 14.00pm
<b>Venue</b>	Teams

Please notify Sarah Matthews-Attree if you are unable to attend at: [Sarah.matthews-attree@nhs.net](mailto:Sarah.matthews-attree@nhs.net)

<b>Agenda Number</b>	<b>Item Description and Action</b>	<b>Item Presenter / Details of Enclosed Papers</b>
1	Welcome	D Heath
2	Apologies for Absence	D Heath
3	Register of Members' Interest of the Primary Care Commissioning Committee	D Heath Encl A
4	Declarations of Interest relating to items on the agenda	D Heath
5	Minutes of the Part A Somerset Primary Care Commissioning Committee meeting held on 17 September 2020	D Heath Encl B
6	Matters Arising - Action Log	D Heath Encl C
<b>Section 1 – Verbal Update</b>		
7	Covid-19 Verbal Update	T Whittle Encl D
<b>Section 2 – Reports to Approve</b>		
8	Minehead Medical Centre Branch Surgery Closure	P Godfrey Encl E, Ei, Eii, Eiii, Eiv, Ev, Evi
9	Lyngford Park Boundary Change Application	T Whittle Encl F
<b>Section 3 –Reports to Note</b>		
10	Primary Care Communication	L Pyke Encl G
11	Primary Care Appointment Data	M Bainbridge Encl H
<b>Section 4 – Regular Reports</b>		
12	Primary Care Finance	J Damant Encl I
13	Primary Care Update Report	T Whittle Encl J, Ji, Jii
14	Primary Care Quality Report	V Janson Encl K, Ki

15	Any Other Business	D Heath
16	Date of Next Meeting: Thursday 4 March 2021 9-12pm Microsoft Teams	D Heath
17	Future Meetings of the Primary Care Commissioning Committee : <ul style="list-style-type: none"> <li>• 9 June 2021</li> <li>• 29 September 2021</li> <li>• 8 December 2021</li> </ul>	D Heath

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#### **DISTRIBUTION**

David Heath	Non-Executive Director, Chair of the Commissioning Committee for Commissioning Primary Care, Somerset CCG
Basil Fozard	Non-Executive Director, Secondary Care Specialist Doctor, Somerset CCG
Alison Henly	Chief Finance Officer and Director of Performance and Contracting, Somerset CCG
Dr Emma Keane	Associate Clinical Director of Primary Care, Somerset CCG
Tanya Whittle	Deputy Director of Contracting, Somerset CCG
Michael Bainbridge	Associate Director of Primary Care, Somerset CCG
Sandra Corry	Director of Quality and Patient Safety, Somerset CCG
Val Janson	Deputy Director of Nursing and Quality, Somerset CCG
Dr Chris Campbell	External GP Member
Louise Woolway	Deputy Director of Public Health, Somerset County Council
Laila Pennington	Head of Primary Care, NHS England South (South West)
Dr Karen Sylvester	Chairman, Somerset Local Medical Committee
Judith Goodchild	HealthWatch Representative, HealthWatch Somerset
Sandra Wilson	PPG Chairs Representative, PPG Chairs Network