

## Somerset Primary Care Commissioning Committee - Action Log **Part A**

This is a full record of actions record from the Primary Care Commissioning Committee Meeting. Actions are recorded in descending order.

Action No	Action	Lead	Progress Update	Complete?
<b>Actions arising from the 17 September 2020</b>				
057/2020	Update the Associate Clinical Director for Primary Care job title in the ToR	Sarah Matthews-Attree	ToR updated	Y
058/2020	Investigate whether data on face to face vs digital appointments is held or obtainable	Michael Bainbridge	An item around appointment data has been added to the December agenda	Y
062/2020	Val Janson and Sandra Wilson to discuss non-clinical contact further	Val Janson/Sandra Wilson	Sandra Corry, Jonathan Davies and Val Janson met and agreed that we would link with Jane Harris. It was also raised this at the Local Workforce Action Board for wider discussion. It was agreed that a message on kindness would be included in the open letter. This action is completed. We are also having a presentation on the civility work undertaken within Somerset FT at LWAB. Jane Harris has had a separate meeting with Sandra Wilson to discuss.	Y
<b>Actions arising from the 10 June 2020</b>				
030/2020	Update the register of interests	Sarah Matthews-Attree	Register has been updated	Y
035/2020	Update the committee on the commitments and 2020/21 budgets in the September Finance report	Jacqui Damant	Report includes items	Y
036/2020	An update to be given on the Williton development at the September Committee meeting	Michael Bainbridge	Item included in wider premises update	Y